

3-8-1978

## CWU Faculty Senate Minutes - 03/08/1978

Esther Peterson

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MINUTES: Regular Senate Meeting, 8 March 1978  
Presiding Officer: J. Arthur Keith  
Recording Secretary: Esther Peterson

The meeting was called to order at 3:10 p.m.

#### ROLL CALL

Senators Present: All Senators or their alternates were present except Peter Burkholder, James Hawkins, Erlice Killorn and Mary Mahan.

Visitors Present: Don Caughey

#### CHANGES TO AGENDA

Mr. Keith announced the following changes:

1. Under "Communications" add
  - D. Letter from Don Schliesman, dated February 23
  - E. Letter from Ed Harrington, dated March 1
  - F. Letter from Burton Williams, dated February 22
  - G. Letter from Milo Smith, dated March 7
  - H. Letter from Lyle Ball, dated February 22
  - I. Letter from Ed Harrington, dated February 23
  - J. Letter from Don Schliesman, dated February 27
  - K. Letter from John Silva, dated March 8
2. Under "Curriculum Proposals" delete in
  - B. Graduate Curriculum Proposals, the words "and 93"

#### APPROVAL OF MINUTES

Minutes of the meeting of February 15, were approved with the following correction:  
Page 3, Number 4 under Standing Committee Reports, line 1, change "Tolman" to "Benson."

#### COMMUNICATIONS

The following communications were received:

- A. Letter from Dean Ball, dated February 22, informing the Senate that Claire Lillard has been elected as Faculty Senate Representative and Stephen Worsley, elected as the Alternate, for the department of Business Administration and Economics.
- B. Letter from Mr. Harrington, dated February 23, transmitting a request from Dean Burton Williams to divide the Mass Media and Communication components into a Communication Department and a Mass Media program.
- C. Letter from Dean Don Schliesman, dated February 23, which is a transmittal of a proposed policy change from the Undergraduate Council, concerning credit/no credit. They are recommending the deletion of one sentence which has to do with the time period at which a student can request a change from credit/no credit option to grades. The present policy reads that a student may elect to take the earned grade up to three weeks prior to the end of the quarter. That policy request has been transmitted to the Curriculum Committee for their study.
- D. Letter from Don Schliesman regarding the General Education proposal and assuring the Senate they will have a new General Studies Committee report and proposal for the April 19 meeting.

- E. Letter from Ed Harrington, dated March 1, transmitting some payroll proposals which Mr. Keith will summarize under his report.
- F. Letter from Dean Williams, as chairman of the Presidential Search Committee, saying that committee has not completed its work as had been reported by Mr. Keith, and upon the request of the Board of Trustees they have continued to act in an advisory capacity to the Board. In addition, his office is arranging the details for visits to the campus by the presidential candidates.
- G. Letter, dated March 7, from Milo Smith advising that new representatives have been elected from their department and A. James Hawkins will serve as senator and his alternate will be Richard Leinaweaver.
- H. Letter from John Silva, dated March 8, informing the Senate that Owen Pratz has been elected to serve as Warren Street's alternate representative for the Senate.

#### CURRICULUM PROPOSALS

- A. Undergraduate Curriculum proposals, page 488.

MOTION NO. 1704: Mr. Habib moved, seconded by Mr. Yee, to approve the Undergraduate Curriculum Committee proposals, page 488. Passed by a unanimous voice vote and one abstention.

- B. Graduate Curriculum proposals, page 92.

MOTION NO. 1705: Mr. Klemin moved, seconded by Ms. Young, to approve the Graduate Curriculum Committee proposals on page 92. Passed by a unanimous voice vote and two abstentions.

#### REPORTS

- A. Chairman--Mr. Keith reported that a Year-Round Scheduling Task Force has been appointed, consisting of faculty members representing the various academic schools and the counseling and library faculty, and two deans. It will convene for its first meeting this Friday afternoon and they are hoping that this spring a draft of a proposal will be forthcoming.

The Central Investment Fund has had a very successful scholarship activity; 375 scholarship applications were received representing 159 high schools and 8 community colleges within the state. A group of 69 high school seniors will be offered scholarships with a process for identifying alternates. If one or more does not accept the scholarship by an appropriate cut-off date, then other people will be offered that opportunity. This year's CIF drive will be beginning in approximately five weeks. Initial meetings will be held April 12 and 13 to start the downtown drive and shortly thereafter campus drive activities will begin. Mr. Keith mentioned they still need volunteers to serve on the drive downtown and would like any Senators who are willing to serve to contact him.

Mr. Keith reminded the Senators of the Special Senate Meeting to be held Thursday in Grupe Center to meet another presidential candidate and another meeting will be held Friday at 2:00 and another meeting Tuesday at 2:00 p.m. in Grupe Conference Center.

Mr. Keith has transmitted the Senate's recommendation as to distribution of the 4% salary moneys to the Budget Committee. The Budget Advisory Committee will not make a final recommendation to the President and Board of Trustees until after it has received information regarding promotion, merit, etc.

Chairman Keith summarized briefly the letter received from Vice President Harrington. The University's present payroll procedures are not in accordance with the approved procedures for paid state employees. In Mr. Harrington's letter are four proposals that appear to be compatible with the state system and viable alternatives. Mr. Keith has transmitted these proposals to the Budget Committee for their recommendation. As a part of this procedure, it will be necessary to have a Code amendment since the present Faculty Code specifies the payroll periods. Therefore, a set of Code amendments are being drafted and will be submitted to the Code Committee as soon as they are received. Hopefully these will be presented to the Senate on April 5 for discussion and for decision on April 19.

Mr. Harrington discussed the four proposals, pointing out that they have been aware they had a problem for some time, and answered questions of the Senators.

- B. Executive Committee--Mr. Vifian reported the Executive Committee held a meeting with Bernie Martin, who reported to them on the investigation of salary inequities that is being carried on. He is running a quantitative analysis to see in term of longevity and other factors whether faculty are being paid proportionately and will follow with some kind of qualitative study.

Mr. Keith explained it is both a quantitative study to first identify people who are potentially in an inequitable position and then a qualitative process where an actual inspection of the situation is conducted. Once a decision is made to move a person from a lower salary to a higher salary, there is a qualitative decision about how far to move. Just because a person is identified and selected as someone who should have an adjustment doesn't mean that the adjustment will be from their present position to a mean or average position. There are enough checks and balances on it that it is a good procedure.

The Executive Committee has been working on committee structure to better coordinate them and reduce the number of faculty members serving on the various campus committees. A copy of a section of the committee structure was distributed at this meeting.

MOTION NO. 1706: On behalf of the Executive Committee, Mr. Vifian moved to accept and recommend the committee structure and charges as listed on the two pages distributed at this meeting, with the exception of the second sentence of the first paragraph, beginning with "Committee members..." and ending with "...student appointees."

Mr. Keith pointed out a motion to waive the Senate rules was needed in order to act on Motion No. 1706.

MOTION NO. 1707: Mr. King moved, seconded by Mr. Carlson, to waive the rules. Passed by a two-thirds majority hand vote of 19 yes, 7 no.

Motion No. 1706 passed by a unanimous voice vote.

#### C. Standing Committees--

1. Senate Academic Affairs Committee--Mr. Andress reported on two proposals, copies of which were distributed to the Senate.

One proposal is a request from Lyle E. Ball, Dean, School of Business and Economics, to establish departments in this school. Mr. Andress discussed the report by his committee on this issue and the floor was opened to discussion. This proposal will be on the April 5 Agenda under Old Business.

Another proposal is to change the names of "Schools" to "Colleges." The Academic Affairs Committee has recommended that no action be taken on this proposal.

2. Budget Committee--No report.
3. Curriculum Committee--No report.
4. Code Committee--Mr. Benson presented a report on Code changes and copies of the Code Committee's recommendations were distributed to the Senate. These will be voted on April 5.
5. Personnel Committee--Mr. Carlson discussed the proposal regarding the position paper distributed by the Education Department on July 5, 1977. It has been presented at this time to the Senate for review, study and discussion.

MOTION NO. 1708: Mr. Carlson moved, seconded by Mr. Benson, to recommend adoption of items one and two of the recommendation by the Education Department in lieu of the current system of academic rank, and if adopted by the Senate, to transmit it to the Code Committee for writing an appropriate Code amendment.

After considerable discussion, Mr. Keith suggested recommendations or motions could be sent to the Senate office for further discussion at the next Senate meeting and the motion will be considered under Old Business at the April 5 meeting.

6. Student Affairs Committee--a report has been submitted and distributed regarding University Policy Requiring Students to Reside in Residence Halls and will be placed on the Agenda for consideration under Old Business at the April 5 meeting.

OLD BUSINESS

- A. Procedures for relaying Faculty Senate reaction on Presidential candidates to the Board of Trustees.

Mr. Keith reminded the Senators that they had requested the opportunity to meet with the presidential candidate and to participate in the interview process. The Executive Committee is now faced with the question of how will they transmit information, reactions, impressions, and judgments back to the Board of Trustees, because if they have no procedure for providing the Search Committee or the Board of Trustees with information then their meeting with the candidate loses some of its value. Recommendations and possibly actions for how to transmit information to the Search Committee and the Board of Trustees were discussed.

Mr. Keith suggested he would like to see the Senate take two actions: (1) to communicate to the Search Committee and the Board of Trustees the sense of the discussion and the Senate's suggestions and ask them what steps the Senate could do to help them; (2) urge individuals, faculty members, senators and otherwise to communicate their concerns to the faculty representatives on the Search Committee.

After more discussion, Mr. Keith said he will transmit these suggestions to the Board of Trustees and the Search Committee and act accordingly.

ADJOURNMENT

The meeting adjourned at 4:55 p.m.

1977-78

FACULTY SENATE MEETING OF

March 8

ROLL CALL

SENATOR

ALTERNATE

☒ Adams, Kathleen

☒ Andress, Joel

☒ Benson, William

☐ Brooks, James

☐ Burkholder, Peter

☒ Carlson, Frank

☒ Dickson, Rosella

☒ Doi, Richard

☒ Dugmore, Owen

☒ Fadenrecht, George

☒ Fairchild, Sandra

☒ Franz, Wolfgang

☒ Golden, Michael

☒ Gries, Peter

☒ Habib, Helmi

☒ Hales, Ron

☐ Hawkins, A. James

☐ Hileman, Betty

☒ Keith, Art

☐ Killorn, Erlice

☒ King, Corwin

☒ Klemin, V. Wayne

☒ Lillard, W. Clair

☐ Mahan, Mary

☒ Mitchell, Robert

☐ Powell, Willa Dene

☒ Ross, Russell

☒ Sahlstrand, Margaret

☒ Samuelson, Dale

☐ Street, Warren

☒ Tolin, Phil

☐ Tolman, Rosco

☒ Vifian, John

☐ Warren, Gordon

☒ Wiberg, Curt

☒ Yee, Robert

☒ Young, Madge

☒ Clayton Denman

☐ Cal Willberg

☐ David Kaufman

☒ Ed Harrington

☐ Chester Keller

☐ Glenn Madsen

☐ Lucretia Peters

☐ Clarence Beecher

☐ Robert Nuzum

☐ William Schmidt

--

☐ Jay Forsyth

☐ Barbara Brummett

☐ Don Dietrich

☐ Galer Beed

☐ Richard Leinaweaver

☒ Deloris Johns

☐ George Grossman

☐ John Gregor

☐ Roger Garrett

☐ Dolores Osborn

☐ Stephen Worsley

--

--

☐ Fern O'Neil

☐ Karl Zink

☐ Ken Cory

☐ Richard Gray

☒ ~~Frank Nelson~~ *Given that*

☐ Max Zwanziger

☐ Carlos Martin

☐ Keith Rinehart

☒ James Brennan

☐ Thomas Thelen

☐ Tom Kerr

☐ Neil Roberts

## A G E N D A

FACULTY SENATE MEETING  
3:10 p.m., March 8, 1978  
Psychology Building, Room 471

- I. ROLL CALL
- II. CHANGES TO AGENDA
- III. APPROVAL OF MINUTES OF February 15, 1978
- IV. COMMUNICATIONS
  - A. Memo from Lyle E. Ball, dated February 22
  - B. Letter from Ed Harrington, dated February 23
  - C. Letter from Don Schliesman, dated February 23
- V. CURRICULUM PROPOSALS
  - A. Undergraduate Curriculum Proposals, page 488
  - B. Graduate Curriculum Proposals, pages 92 and 93
- VI. REPORTS
  - A. Chairman
  - B. Executive Committee
    1. Committee Structure—committees reporting to Vice President for Business Affairs
  - C. Standing Committees
    1. Academic Affairs
    2. Budget
    3. Curriculum
    4. Code
    5. Personnel
    6. Student Affairs
- VII. OLD BUSINESS
  - A. Procedures for relaying Faculty Senate reaction on Presidential candidates to Board of Trustees
- VIII. NEW BUSINESS
- IX. ADJOURNMENT



# CENTRAL WASHINGTON UNIVERSITY

Ellensburg, Washington 98926

Affirmative Action/Equal Employment Opportunity/Title IX

SCHOOL OF BUSINESS AND ECONOMICS

OFFICE OF THE DEAN

## M E M O R A N D U M

RECEIVED

FEB 24 1978 *QGA*

FACULTY SENATE

TO: Art Keith, Chairman  
Faculty Senate

FROM: Lyle E. Ball, Dean *l.e.b.*  
School of Business and Economics

DATE: February 22, 1978

RE: Faculty Senate Representatives

An election was held to fill vacant positions on the Faculty Senate from the School of Business and Economics. Following are the results of this election:

W. Clair Lillard - Faculty Senate Representative

Stephen Worsley - Alternate for W. Clair Lillard

Hugh M. Spall - Alternate for Senator-at-Large from the School of Business and Economics (Wolfgang W. Franz).

LEB:m





# CENTRAL WASHINGTON UNIVERSITY

Ellensburg, Washington 98926

Affirmative Action/Equal Employment Opportunity/Title IX

RECEIVED  
FEB 27 1978  
FACULTY SENATE

February 23, 1978

Dr. J. Arthur Keith  
Chairman, Faculty Senate  
CWU, Campus

Dear Dr. Keith:

Attached is a request from Dr. Burton J. Williams to have a division of the Mass Media and Communication components of our present Communication Department. Would you please have this request considered by the Academic Affairs Committee.

Your cooperation in this matter is appreciated.

Sincerely,

Edward J. Harrington  
Vice President for Academic Affairs

cc: Dr. Williams

attachment - 1

FEB 1 1978

ACADEMIC AFFAIRS

## CENTRAL WASHINGTON STATE COLLEGE

ELLENSBURG, WASHINGTON

98926

School of Social and Behavioral Sciences  
Office of the Dean

January 30, 1978

Dr. Edward J. Harrington  
Vice President for Academic Affairs  
Campus  
CWU

Dear Dr. Harrington:

As you know there has been serious discussion between myself and the Communication/Mass Media faculty regarding the advisability of separating the two faculties into two distinct instructional units, i.e., the Department of Communication and the Mass Media Program.

These discussions have been held at both the formal and informal levels. In addition I have received a written statement from Professor Garrett outlining his position regarding such a division.

As a result of these communications I believe a division of Mass Media from the Department of Communication is academically appropriate and further it makes administrative and budgetary sense. I am therefore recommending that a division of these two instructional units become effective at the beginning of the 1978 fiscal year. Professor Garrett will remain Chairman of the Communication Department and Professor Goodrich will remain Director of the Mass Media Program with each of them continuing to report to me as Dean.

I am prepared to elaborate on my reasons for making this recommendation if called upon to do so.

And finally, I will appreciate it if you will place this matter on the agenda for consideration by our Board of Trustees at your earliest convenience.

Sincerely,



Burton J. Williams  
Professor of History  
and Dean

BJW:mm

cc: Professor Garrett  
Professor Goodrich  
Dean Schliesman



# CENTRAL WASHINGTON UNIVERSITY

Ellensburg, Washington 98926

Affirmative Action/Equal Employment Opportunity/Title IX

DEAN OF UNDERGRADUATE STUDIES OFFICE

PHONE: (509) 963-1403

RECEIVED

February 23, 1978

FEB 27 1978

FACULTY SENATE

Dr. Art Keith  
Chairman  
Faculty Senate  
Campus

Dear Dr. Keith:

The purpose of this letter is to transmit a proposed policy change in the credit/no credit option which was approved by the Undergraduate Council during its meeting of February 17, and is recommended for Senate approval. Printed below is the proposed statement with recommended changes indicated.

## Credit/No Credit

Students are urged to use the credit/no credit option as a way to explore academic areas of interest. All students except first quarter freshmen and students on academic probation may select one class per quarter under this option. A maximum of fifteen credits earned in credit/no credit courses may be allowed toward the 180 required for the bachelor's degree.

The courses must be selected from Breadth requirements and free electives; they must not be courses in Basic Requirements, majors or minors or professional education sequence.

Students designate the course as credit/no credit during registration or during "Change of Schedule" period. ~~Furthermore, students may elect to take the earned grade in that course up to a time three weeks prior to the end of the quarter during which the course is being taken.~~

Credits earned under the credit/no credit option are not included in computing grade point averages. The grade recorded on the student's transcript will be "CR" if the course grade is C- or above; if below C-, the entry will be "NC." Courses may not be repeated on a CR/NC option.

The credit/no credit option is distinctive from courses graded on a satisfactory/unsatisfactory basis.

The Council has acted to delete the sentence, "Furthermore, students may elect to take the earned grade in that course up to a time three weeks prior to the end of the quarter during which the course is being taken." That change will prevent exploitation of the option while still allowing students to explore academic areas

Dr. Keith  
February 23, 1978  
page two

of interest without jeopardizing their grade point average. The sentence "Courses may not be repeated on a CR/NC option" is necessary only if the recently proposed modification of the policy on repeating courses is not passed.

I will be happy to try answering any question you or the other senators may have regarding this proposal.

Sincerely yours,

A handwritten signature in cursive script, reading "Donald M. Schliesman".

Donald M. Schliesman  
Dean of Undergraduate Studies

la



# CENTRAL WASHINGTON UNIVERSITY

Ellensburg, Washington 98926

Affirmative Action/Equal Employment Opportunity/Title IX

DEAN OF UNDERGRADUATE STUDIES OFFICE

PHONE: (509) 963-1403

February 27, 1978

RECEIVED

MAR 2 1978

FACULTY SENATE

Dr. J. Arthur Keith  
Chairman  
Faculty Senate  
Campus

Dear Dr. Keith:

Thank you for your memorandum of February 7, 1978 regarding general studies. You asked about progress in developing a general education program proposal, the General Studies Committee hopes to have one ready for Senate discussion during its meeting of April 19.

As you may know, the General Studies Committee decided this year to call upon ad hoc school committees to assist determining courses to be included on the List of Breadth Courses. In some cases, representatives of affected departments were included in ad hoc committee deliberations. We do plan to hold a public hearing prior to forwarding the proposal to the Senate.

Sincerely yours,

Donald M. Schliesman  
Dean of Undergraduate Studies

la

cc: General Studies Committee members

CENTRAL WASHINGTON STATE COLLEGE

PRESIDENTIAL SEARCH COMMITTEE

BURTON J. WILLIAMS, CHAIRMAN

Post Office Box 1038

ELLENSBURG, WASHINGTON

98926

February 22, 1978

RECEIVED  
FEB 23 1978  
FACULTY SENATE

Dr. J. Arthur Keith  
Chairman, Faculty Senate  
Campus  
CWU

Dear Art:

It appears that there is a misunderstanding regarding the work of the Presidential Search Committee which I would like to correct. The search committee has not completed its work as has been reported. Upon the request of the Board of Trustees we continue to act in an advisory capacity to the Board and in addition my office is arranging the details for visits to our campus by the Presidential candidates. You will also note by the enclosed itinerary that the Presidential candidates will meet with the search committee.

By way of summary I can only add that the search committee continues to represent those campus and community constituencies in compliance with the conditions of our charge.

Sincerely,

*Burton J. Williams*

Burton J. Williams  
Chairman

BJW:mm

cc: Board of Trustees  
Members, Search Committee

Enclosure



# CENTRAL WASHINGTON UNIVERSITY

Ellensburg, Washington 98926

Affirmative Action/Equal Employment Opportunity/Title IX



DEPARTMENT OF THEATRE AND DRAMA

Mar. 7, 1978

RECEIVED

MAR 7 1978

FACULTY SENATE

Dr. Art Keith, Senate President,  
Campus

Dear Dr. Keith.  
This Department, on Friday, Mar. 3,  
1978, elected A. James Hawkins as our new  
senator, replacing Earl Dee Torrey.  
Dr. Richard Leineweaver is our new  
alternate.

Yours truly  
Milo L Smith  
Chairman

Changes effective as of the end of this  
quarter M.L.S.

CENTRAL WASHINGTON STATE COLLEGE

DEPARTMENT OF PSYCHOLOGY

ELLENSBURG, WASHINGTON

March 8, 1978

Dr. Arthur Keith  
Chairman  
Faculty Senate

Dear Art:

Dr. Owen Pratz has been elected to serve as  
Dr. Warren Street's alternate in the senate.

Sincerely,



Dr. John Silva  
Chairman  
Department of Psychology

JS:cu



## COMMITTEE REPORT

TO Faculty Senate  
FROM Academic Affairs Committee  
DATE March 2, 1978  
RE Proposal to change the names of "Schools" to "Colleges"

### Background:

The suggestion to change the names of the five schools to colleges came up at least as early as July, 1977, shortly after the institution was designated a University. In the following months, the Deans, and at least some of the faculty, were polled as to their opinion. Responses ranged from "Yes" to "No" to "Don't care" to "Depends on what it implies". Those who favored, or at least did not object, seem to be in the majority. This matter was referred to the Academic Affairs Committee for recommendation, and President Brooks spoke to the proposal at the Senate meeting of Nov. 16, 1977.

### Discussion:

Among the rationales suggested for renaming the schools colleges were the following:

1. It is the common practice for universities, whereas the units of colleges are "schools".
2. Central's reputation and prestige would be improved if we conformed to the pattern of other universities.
3. Western has already made the change.

President Brooks noted in the Nov. 16th Senate meeting that the proposal did not contemplate any change in the designation of departments; that is, no department would be raised to a "school".

After much discussion, the Committee recommends that our schools not be renamed colleges at the present time. We further recommend that they not be so renamed in the future if they keep their present organization. Our reasons are as follows:

The Committee feels that the new President should be consulted as to his views on the matter, and therefore no change should be made before the President has taken office and has studied our present organization.

As President Brooks noted in the Senate meeting referred to, it is common for universities to be divided into colleges and schools. The common conception of a college is that of an aggregate of departments specializing in the traditional academic disciplines (that is, non-professional studies). Such aggregates are often large, and are often named "Letters and

Sciences" or "Arts and Sciences", or something similar, and they include departments which in our case are distributed among three or four of our Schools. For example, our Schools of Arts and Humanities, Natural Sciences and Mathematics, and Social and Behavioral Sciences, have departments that normally are housed in a single college.

The common conception of school is that of a relatively narrow and specialized unit, focussing on professional training. There are a great many of these in the larger universities and they commonly include such schools as Law, Nursing, Medicine, Agriculture, Business Administration, Education, and numerous others.

Again, in our case, such professional studies are found in several of our Schools--Professional Studies, Business Administration and Economics, and Natural Sciences and Mathematics.

The Committee agrees with the conceptions of college and school outlined above, and it is for this reason that the Committee cannot recommend that our Schools be simply renamed Colleges unless they are reconstituted in such a way that their structure and content truly reflect the meaning of "College" and "School" as we understand it.

Recommendation:

The Committee recommends that no action be taken on this proposal.

## COMMITTEE REPORT

TO Faculty Senate

FROM Academic Affairs Committee

DATE March 5, 1978

RE Request from Lyle E. Ball, Dean, School of Business and Economics, to establish departments in this School.

### Background:

Dean Ball submitted his request to Vice President Harrington by memorandum dated November 9, 1977. Mr. Harrington passed the matter to the Faculty Senate, asking that it be reviewed by the Academic Affairs Committee.

The School of Business and Economics has been operating since August, 1974 as a single unit, a department in effect. Staff, and especially enrollments have increased greatly during this period, the number of majors currently being about 780. The teaching staff is divided into three faculties (Business Administration, Economics, and Accounting) totaling 25 positions, plus 13 adjunct faculty. The School has been managed by its Dean, assisted by three coordinators, one from each faculty. Dean Ball feels that the School is now too large to be managed effectively as a single unit, and will become more difficult to manage with the growth that is expected.

### Discussions:

The Committee considered this matter during three meetings, during which the views of Vice President Harrington, Dean Ball, and staff members of the three faculties of the School were sought. The Committee was concerned with, among other things, budgetary consequences of reorganization. It appears that, if three chairmanships are created, pay increases amounting to about \$1400 in each case will be needed. This sum would have to be found somewhere in the next biennial budget. There would be no additional secretarial staff or equipment.

The faculty coordinators from Business Administration and Accounting reported that faculty in their areas strongly supported the proposed organization. The Economics faculty have mixed feelings, seeing advantages and disadvantages. All agreed that accreditation of the School (it is not now accredited) would be greatly facilitated by departmental organization, and the competitive standing of the School would also be improved.

On balance, the Committee could find no persuasive reasons for opposing the proposal, and we recognize advantages in it. Therefore the Committee recommends in its favor.

### Motion:

The Academic Affairs Committee moves approval of Dean Ball's proposal to organize the School of Business and Economics into the departments of Business Administration, Accounting, and Economics.

COMMITTEE REPORT

RECEIVED

MAR 1 1978

FACULTY SENATE

TO: Faculty Senate

FROM: Student Affairs Committee

DATE: March 1, 1978

SUBJECT: University Policy Requiring Students to Reside in Residence Halls

Pursuant to its charge from the chairman of the Faculty Senate, the Student Affairs Committee has read the "Report on University Policy Requiring Students to Reside in University Residence Halls (Wendell Hill, December 1977) and has defined as its main task to consider WHETHER OR NOT THE UNIVERSITY SHOULD REVISE ITS HOUSING POLICY TO EXCLUDE SOPHOMORES UNDER 21 YEARS OF AGE FROM THE REQUIREMENT.

In its deliberations the committee has received information, advice, and opinions from:

President Brooks  
Vice president for business & financial affairs  
Business manager  
Recruitment & retention task force  
Dean of student development services  
Director of auxiliary services  
Director of residence living  
Director of housing  
Board of control  
Students

The committee has learned that ANY CHANGE IN THE PRESENT HOUSING POLICY MUST ALLOW FOR THESE FACTS:

1. The University must continue to perform its debt service on the bonded indebtedness incurred in the construction of the residence halls.
2. The bonds were bought on condition that the present policy continue in effect.
3. The present policy is enabling the University to perform its debt service.
4. Any change in the present policy would have to insure that the University would continue to perform its debt service.
5. The University would be obliged to get permission from the bond trustee before undertaking a policy revision.

The committee has learned that there is little or no objective data from which to predict HOW REVISION OF THE HOUSING POLICY WOULD AFFECT:

1. The quality of residence-hall life.
2. The degree to which residence halls would either gain or lose students.
3. The extent to which recruitment and retention of students would be favorably or adversely affected.
4. The University's ability to perform or fail to perform its debt service.
5. The community of Ellensburg's housing resources.

The committee has concluded that there is enough doubt about how well the present policy is serving students, prospective students, and the University to justify changing it before the beginning of the next school year. The committee believes that objective study of the issues raised in the preceding paragraph would indicate that revision of the policy to exclude the sophomore requirement would be in the long-term best interest of the University and of those concerned about its welfare.

The committee, therefore, moves that the appropriate University offices or agencies be directed to collect and analyze the data which will provide an empirical basis for revising (or not) the present housing policy to exclude the sophomore requirement.

CENTRAL WASHINGTON UNIVERSITY

M E M O R A N D U M

TO: Art Keith  
Chairman, Faculty Senate

FROM: Faculty Senate Code Committee

DATE: March 6, 1978

RE: Code Changes

MOTION

The Faculty Code Committee makes the following recommendations to revise the Faculty Code:

p. 6 1.01 B, line 2, adjunct professors.

Change the title adjunct professors to adjunct faculty

Rationale: No consistent use is made in the Faculty Code of the title adjunct professor and adjunct faculty seems more appropriate.

p. 7 1.04 B, line 2-3 working days -- Academic Year.

No change recommended in the code, but the Code Committee strongly urges that the administration schedule finals week beginning with Monday rather than Tuesday. This would give faculty Friday, the weekend and until noon Monday to complete their grades. The scheduling of Monday as the last day of the quarter rather than as the beginning of finals week seems to work a hardship on some faculty and students as well as to be a rather illogical way to schedule a finals week. The problem can be handled easily administratively and it does not seem desirable to lessen the time required for faculty to complete grades to less than two working days.

p. 9 1.25 A (3) Student membership of the Faculty Senate

Delete: "... elected by the student body"

Add: "...appointed by the Board of Control."

Rationale: Students are appointed to the Senate rather than elected by the student body.

p. 11 1.45 A Terms of Senators

Delete: the last sentence which reads "... reelected for more than two (2) consecutive terms."

Add: No senator can serve for more than two consecutive terms.



Rationale: The intent of the last sentence is meant to limit service in the Senate to six (6) years and the use of the re-elected wording implies that a person could serve for a total of nine (9) years if re-elected twice.

p. 12 1.160 A, line 9, Date Officers of the Senate assume office

Delete: "All principal officers shall assume office the day following the last regular senate meeting of the academic year."

Add: All principal officers shall assume office the day following spring commencement exercises.

Rationale: This correction will allow for a smooth transition of senate officers from year to year and provide for the officers of the Senate to serve through spring commencement.

p. 26 2.19 B, second sentence referring to payments

Delete: "...according to section 3.32"

Add: "...according to section 3.33"

Rationale: Section 3.32 refers to Additional Assignments for Additional Pay whereas Section 3.33 refers to Special Assignments with specific reference to part-time appointments. This seems to be the appropriate reference for this section.

p. 28 2.27 B, line 5, Evidence for teaching effectiveness

Delete: "...of presumed outstanding or deficient performance."

Add: "...of effective teaching performance"

Rationale: This phrase seems awkward and out of place. The addition of the reference to effective teaching performance seems adequate to convey the idea that evaluators have the obligation to gather evidence on the strengths and weaknesses of a faculty member's teaching.

p. 46 2.120 A (4) Conditions of Disability Leave

Delete: "...when funds permit" in the last sentence so that the last sentence reads: After this, the university shall compensate colleagues who agree to carry the load.

Rationale: This change makes it clear that the university shall compensate faculty for assuming a colleague's duties after a period of 10 days when substitutes cannot be found from outside the university or department.

p. 49 2.130 Professor Emeritus Appointments and Perquisites

Add: to 2.130 B (2) the words without charge so that the section now reads: (2) shall have library privileges without charge;

p. 52 3.21 A, line 1, Summer Session

Add: "...as specified in 3.28 A" to the first sentence so that it reads: The deans shall recommend the appointment and the salaries, as specified in 3.28 A, of the faculty members who teach during summer session."

p. 54 3.33 A, line 4, Special Assignments

Delete: "...adjunct professor"

Add: "...adjunct faculty"



# CENTRAL WASHINGTON STATE COLLEGE

DEPARTMENT OF EDUCATION  
(509) 953-1461

ELLENSBURG, WASHINGTON  
98928

## MEMORANDUM:

TO: Dr. James Brooks, President, CWSC  
Dr. Arthur Keith, Chairman, Faculty Senate  
Dr. Edward Harrington, Vice President for Academic Affairs  
Dr. Glenn Madsen, Executive Committee Chairman, Dept. of Education

FROM: Robert K. Carlton, Chairman  
Department of Education

DATE: July 5, 1977

RE: Position Paper

The Department of Education has wholeheartedly endorsed the position paper which is attached to this memorandum. The Department consisting of 46 members voted at their faculty meeting during Spring Quarter, 1977, to request the Faculty Senate of the College (University) take immediate steps which would bring about changes identified in the position paper. I would gladly appear before the Senate, any committees, administrators, or the Board of Trustees, to speak in favor of changing our current system of faculty rank and promotion. Please call upon me at any time for that purpose.

db

## POSITION PAPER

Supported by Department of Education Faculty  
by formal vote on May 11, 1977

It is requested that the Faculty Senate, College Administration, and Board of Trustees take action to modify the Faculty Code to reflect a change in the current system of faculty rank and promotion. The request is based upon the following:

1. The current system and process is archaic, unrealistic, and serves no constructive purpose.
2. It is the most demoralizing activity in which we engage as employees of the college.
3. It is impossible to administer the current system in a fair and equitable manner.
4. The current system encourages a caste system of identifying faculty and pits faculty members, departments, and schools against one another.
5. The current process requires extensive time and effort on the part of both faculty and administration with end results being highly questionable on many counts. Faculty and administrative time can be much more productive than to engage in such an activity.
6. There is little continuity between what happens from year to year. Promotions are more dependent upon dollars available and political climate than any other factors. This has a tendency to turn the total process into a farcical activity.
7. While the Faculty Code identified criteria which must be met in order to be promoted, there is no guarantee that a faculty member will be promoted once he has met such criteria as determined by his colleagues, his chairman, his School Dean, or college personnel committees.

In lieu of the current system of academic rank, the following is recommended:

1. When first employed, all faculty be titled Assistant Professor.
2. Upon achieving tenure--a process which takes six years--all faculty be titled Professor
3. Salary and rank be separate issues. Salary should allow for automatic increases which at least protect the purchasing power obtained upon initial employment.

It is recommended that page 21 of Section VII be revised as follows:

III. Business Affairs Committees. . .Coordinated by the Vice President for Business and Financial Affairs

The following committees function to assist and to provide valuable input to the Vice President or his designee in the development of policy in the topical area assigned to the committee. Committee members are appointed by the Vice President for Business and Financial Affairs with recommended candidates being provided by the Faculty Senate for Faculty appointees, by the Director of Staff Personnel in consultation with the Employee Council for Civil Service appointees, by the Association of Administrators for administrator appointments, and by the Student Board of Control for student appointees.

Retirement and Insurance Committee

This committee reviews policies and procedures for insurance and retirement programs of the University and recommends changes to the Vice President for Business and Financial Affairs.

3 Faculty  
3 Civil Service  
1 Administrator  
1 Faculty or Administrator - Retired  
Ex officio - Business Manager

Computer Services Advisory Committee

The committee serves as an advisory board for Computer Services and users of the Center. The committee also advises and assists the Director in setting policy and reviewing long-range computing plans of the institution.

3 Faculty  
3 Administrators  
Ex officio - Director of Computer Services

Energy Conservation Advisory Board

The Board provides support of the stated educational mission of the University since the educational process is dependent upon a controlled environment which utilizes energy. Further, to provide adequate environmental quality while minimizing expenditures for energy.

1 Faculty  
1 Civil Service  
1 Administrator  
1 Student  
Ex officio (and Chairman) - Assistant Director, Physical Plant

### Campus Site and Development

The committee advises the Vice President for Business and Financial Affairs by providing a continuing program on the development of the campus with the aid of the Director of Facilities Planning and Construction, and architects and committees from appropriate University units. All building planning and programming committees are subcommittees of the Campus Site and Development Committee.

- 3 Faculty
- 1 Civil Service
- 1 Student
- 3 Ex officio - Director of Facilities Planning and Construction,  
Director of Physical Plant and the Space Analyst

### Campus Safety Committee

This committee is organized with the assistance of the State Department of Labor and Industries, and consists of representatives from the faculty, the administration, the classified staff and the students to advise the Vice President for Business and Financial Affairs on safety items.

- 2 Faculty
- 3 Civil Service
- 1 Administrator
- 1 Student
- Ex officio - Business Manager

### Bookstore Committee

The Bookstore Committee advises the Bookstore Manager and informs him of student and faculty needs.

- 4 Faculty
- 3 Students
- 2 Ex officio - Director of Auxiliary Services and Bookstore Manager

### Parking and Traffic Committee

Recommends policies for parking fees, enforcement of regulations, and development of parking areas on campus.

- 3 Faculty
- 2 Civil Service
- 2 Students
- 2 Ex officio - Director of Physical Plant and Chief of Police